

CHARTER TRUSTEES FOR THE CITY OF DURHAM

At the **Meeting** of the **Charter Trustees for the City of Durham** held in the Council Chamber, County Hall, Durham, on Wednesday 22 June 2016 at 1.00 pm

Present: The Right Worshipful the Mayor of Durham, Councillor E Bell (in the Chair) and Councillors B Moir, J Armstrong, D Bell, J Blakey, J Chaplow, P Conway, K Corrigan, N Foster, D Freeman, O Gunn, B Kellett, N Martin, R Ormerod, M Plews and J Turnbull

1 Apologies for Absence

Apologies for absence were received from Councillors A Bonner, G Holland, A Hopgood, M Simmons and M Williams.

2 Declarations of interest, if any

There were no declarations of interest.

3 Minutes

The minutes of the meeting held on the 1 June 2016 were confirmed as a correct record and signed by the Mayor, subject to the correction of a typographical error in paragraph 3 of minute number 16.

4 Revenue Outturn for the year ended 31 March 2016

Charter Trustees considered a report of the Treasurer that provided information on the 2015/16 final revenue outturn compared to the original budget (for copy see file of minutes).

The Treasurer reported that the total net revenue expenditure for 2015/16 was £52,437, an underspend of £8,459 against the original budget of £60,896.

Resolved:-

That the final outturn position for the financial year ended 31 March 2016 be noted.

5 Annual Return for the year ended 31 March 2016

Charter Trustees considered a report of the Treasurer seeking approval of the Accounting Statements and Annual Governance Statement for the financial year ended 31 March 2016, which were included in the Annual Return (for copy see file of minutes).

Resolved:-

That the Annual Return (Sections 1 and 2) for the financial year ended 31 March 2016 be approved.

The Mayor agreed that in order to keep members informed, the next item of business could be reported.

6 Charter Trustee Meeting Times

Charter Trustees discussed changing the time of Charter Trustee meetings allowing for 30 minutes following the conclusion of County Council meetings.

The Clerk advised that a fixed time would have to be stipulated as meetings were open to the public and papers were published on the Councils website detailing the time and venue.

It was suggested that meetings start at 12.00pm and a note be added to the agendas stating in the event that County Council business runs beyond 12.00pm, the meeting would commence immediately following County Council business.

Resolved:-

That Charter Trustee meetings commence at 12.00pm and a note be added to Charter Trustee agendas stating in the event that County Council business runs beyond 12.00pm, the Charter Trustee meeting would commence immediately following County Council business.